



# KATWA COLLEGE

(Affiliated to the University of Burdwan)

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN- 713 130, India

Ref. No.: 90/Studio Room/KC/PC/2024

Date: 24/01/2024

## *Invitation of Quotation for a Studio Room at Katwa College*

Sealed Quotations are hereby invited by the undersigned on behalf of the Principal, Katwa College, Katwa for Supply and Fix sound proof wall with accessories of a Studio Room for the Institute as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the undersigned on or before 2<sup>nd</sup> February, 2024 (Friday), 3:00 p.m. (Including holidays).

### **Specification for Studio Room:**

Sl. No.	Items to be Supplied	Qty	Specifications
01.	<b>Supply and Fix sound proof wall with accessories</b>  Our Sound proof "Studio" Room Size (10 x 9 x 10) ft 455 sq.ft.	1 Unit	<ul style="list-style-type: none"><li>Supply labour and materials and fix sound proof for the Studio room in the college premises 455 sq.ft.</li><li>Supply labour and materials to install interior wood skirting interior wall, Wall sound proof Designed by Acoustic Treatment size 370 sq.ft. (8.5 x 10 x 2 + 10 x 10 x 2).</li><li>Supply labour and materials to install Ceiling sound proof Designed by Acoustic Treatment size 85 sq.ft..</li><li>Supply labour and materials to install printing sticker on wall or paint.</li><li>Supply labour and materials to install Floor sound proof Designed by Acoustic Treatment.</li><li>Supply labour and materials to install entrance single swing glass door, 6mm tempered glass, size 3 x 7 ft (Glass Swing door)</li><li>Electrical wiring</li><li>Wall mount kits</li><li>Studio Recording Sign edge.</li></ul>

### **Terms & Conditions:**

- The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. **Quotation must be dropped in "Quotation Box" located in Administration Block of Katwa College, Katwa.**
- **Rates must be quoted in Indian rupees** and as per the format specified taxes extra if any must be written separately.
- Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.).
- No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- **The rates quoted must be valid for 90 days minimum** from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- **Delivery Period: within 30 days from Purchase order.**
- Payment Terms: Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the Katwa College.
- **The latest / revised version shall be supplied.**
- **The qualifying bidder should supply all items which are listed in awarded purchase order.**

✚ Encl.: Annexure- 1(Format of price bid)

Sd/-  
Principal  
Katwa College

**ANNEXURE- 1**

[On the letterhead of firm]

**PRICE BID-FORM**

To,  
The Principal,  
Katwa College,  
Katwa, Purba Bardhaman,  
West Bengal, 713130.

Respected sir,

I/We ..... submitted the quotation for Enquiry No. **“Invitation of Quotation for Supply and Fix sound proof wall with accessories of a Studio Room at Katwa College”** against the **Ref. No.:..... due on 2<sup>nd</sup> January, 2024 (Friday), 3:00 p.m.** for Supply of and Fix sound proof wall with accessories of a Studio Room at Katwa College.

I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

I/We hereby offer to supply at the following rates.

Sl. No.	Name of Item	Specifications of Item	Qty	In Indian Rupees Only				
				MRP per Item	Discount on MRP %	Taxes on Discounted Price (if Any)	Price for Per Item (Including Discount & Taxes)	Total Price (Including Discount & Taxes)
1								

**Note:**

- 1. The Rate must be quoted in Indian Rupees Only.**
- 2. The latest / revised version shall be supplied.**
- 3. The qualifying bidder should supply all items which are listed in awarded purchase order.**

Date:

Name:

Place:

Business Address:

Signature of Bidder:

Seal of the Bidder: